**Q1 : What do you mean by cells in an excel sheet?**

Ans : the intersection of a column and a row call a cell.

**Q2 : How can you restrict someone from copying a cell from your worksheet?**

Ans :  you need to go into Menu bar >Review > Protect sheet > Password. By entering password, you can secure your worksheet from getting copied by others.

**Q3 : How to move or copy the worksheet into another workbook?**

Ans : On the Edit menu, click Sheet > Move or Copy Sheet. On the To book menu, click the workbook that you want to copy the sheet to.

**Q4 : Which key is used as a shortcut for opening a new window document?**

Ans : press Ctrl+N.

**Q5 : What are the things that we can notice after opening the Excel interface?**

Ans : Quick access bar, Ribbons, Name box, Formula bar, Worksheet.

**Q6 : When to use a relative cell reference in excel?**

Ans : Relative references are especially convenient whenever you need to repeat the same calculation across multiple rows or columns.